



10 Ways to Be a Better Manager

1. Be clear about your vision. Share it often and enthusiastically.
2. Be clear about company values. Let them be known. Live them.
3. Make goals and expectations clear. Write them down. Break them into small parts or steps.
4. Monitor and celebrate progress frequently.
5. Give undivided time and attention to each team member. Know his/her goals and help him/her achieve them.
6. Look for people doing things right. Let them know you noticed.
7. Invite input and feedback on process, procedure, problems, mistakes, etc.
8. Listen more. Talk less.
9. Expect a lot --- of self and others.
10. Make work fun.

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